

Peoples Bank

Employment Application

3100 Woburn Street | Bellingham, WA 98226
 Call: (800) 584-8859 or Fax: (360) 354-7276
 Email: human.resources@peoplesbank-wa.com



Thank you for your interest in Peoples Bank. This company is an equal opportunity employer and does not unlawfully discriminate on the basis of race, sex, sexual orientation, age, color, religion, national origin, marital status, veteran status, disability status or any other basis prohibited by federal, state or local law.

Please let the Human Resources department know if you need specific accommodations in order to participate in the application process (human.resources@peoplesbank-wa.com).

Name:		Date:
Address:		Telephone:
City:	State:	Zip:
Position or type of work applied for:		
Are you seeking full-time or part-time work? <input type="checkbox"/> Full Time <input type="checkbox"/> Part Time		
Please indicate the approximate monthly salary desired.		

Education

Name of School	Location	Years Attended	Did you Graduate?	Year Graduated?	Major/Minors	Degree Received?
High School			<input type="checkbox"/> Yes <input type="checkbox"/> No			
College			<input type="checkbox"/> Yes <input type="checkbox"/> No			
College			<input type="checkbox"/> Yes <input type="checkbox"/> No			
Other			<input type="checkbox"/> Yes <input type="checkbox"/> No			
Other			<input type="checkbox"/> Yes <input type="checkbox"/> No			
Grade Point Average	High School:		College:		Other:	
Community Involvement / Activities:						

Professional / Personal References

Please give the names and contact information of three people not related to you who have worked with you for more than one year. References should be able to speak to your personal and/or professional character.

Name	Email Address / Phone Number	Occupation	Years Known
1.			
2.			
3.			

Personal Data

Are you related to anyone who is employed by Peoples Bank?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, give name.	
Who referred you to the company?	
Please indicate whether you have been convicted of any crime or misdemeanor within the last ten years or have been released from prison within the last ten years.*	<input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, describe the nature of the offense(s), the number of convictions, the date of the convictions, the location of the conviction(s) and the sentence(s) imposed.	

**Peoples Bank notes that previous convictions will not necessarily disqualify you from employment.*

U.S. Military Service

Branch of Service	Date In	Date Out	Where Served	Specialty

Experience

<input type="checkbox"/> Customer Service <input type="checkbox"/> Cash Handling <input type="checkbox"/> Lending	<input type="checkbox"/> Calculator/Ten Key <input type="checkbox"/> Microsoft Office <input type="checkbox"/> Multi-line Phone systems	<input type="checkbox"/> Bookkeeping/Accounting <input type="checkbox"/> Sales
Bank Software (please specify):		
Indicate any other skills related to the position you are seeking.		

Employment Record

Please begin with last position held or present position if now employed.

Employer	Employment Dates	Salary	Position	Eligible for Rehire
Name:	From:	Starting:	Starting:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Address/Phone Number:	To:	Ending:	Ending:	
Supervisor Name:		Reason for Leaving:		
May we contact your Supervisor? <input type="checkbox"/> Yes <input type="checkbox"/> No				
Job Duties:				
Employer	Employment Dates	Salary	Position	Eligible for Rehire
Name:	From:	Starting:	Starting:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Address/Phone Number	To:	Ending:	Ending:	
Supervisor Name:		Reason for Leaving:		
May we contact your Supervisor? <input type="checkbox"/> Yes <input type="checkbox"/> No				
Job Duties:				
Employer	Employment Dates	Salary	Position	Eligible for Rehire
Name:	From:	Starting:	Starting:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Address/Phone Number:	To:	Ending:	Ending:	
Supervisor Name:		Reason for Leaving:		
May we contact your Supervisor? <input type="checkbox"/> Yes <input type="checkbox"/> No				
Job Duties:				
Employer	Employment Dates	Salary	Position	Eligible for Rehire
Name:	From:	Starting:	Starting:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Address/Phone Number:	To:	Ending:	Ending:	
Supervisor Name:		Reason for Leaving:		
May we contact your Supervisor? <input type="checkbox"/> Yes <input type="checkbox"/> No				
Job Duties:				

Certification

I certify that the information given by me to Peoples Bank is true and complete to the best of my knowledge. I understand that, if I am employed, discovery that I gave false information may result in immediate dismissal.

I further certify if employed I will not engage in any outside activity or business that could be considered in conflict with Peoples Bank's interest or those of its customers.

I certify that I have been truthful and complete in my responses on this application and throughout the interview process. I understand that any false information or omissions may disqualify me from further consideration for employment or may result in termination if discovered at a later time. I also understand and agree to the following items:

- I agree that Peoples Bank may investigate any statements that I made in this application and in the interview process, and will request a criminal background check. By signing this application, I authorize Peoples Bank to investigate my background.
- I authorize Peoples Bank to contact any person, school, current employer (except as expressly noted), past employer, as well as any other organization or individual identified in the application process to obtain information and opinions that Peoples Bank deems useful in making its hiring decision. I release Peoples Bank and all parties responding to Peoples Bank from any liability or damages that may result from furnishing such information or opinions.
- I agree to adhere to Peoples Bank's rules and procedures if employed. I understand that nothing contained in this application or in the interview process is intended to create a contract between Peoples Bank and myself for either employment or any particular benefits. I understand that Peoples Bank adheres to Washington's employment-at-will doctrine meaning that either Peoples Bank or I may end the employment relationship with or without cause and with or without notice.
- I understand that, in connection with the routine processing of my employment application, Peoples Bank may request a consumer reporting agency to perform an investigative consumer report including obtaining information regarding my credit worthiness, credit standing, credit capacity, character, general reputation, personal characteristics, and mode of living. Upon written request from me, Peoples Bank will provide me with additional information concerning the nature and scope of any such report requested by it, as required by the Fair Credit Reporting Act.
- If employed, I agree that upon termination of my employment, I will return all Peoples Bank's property and records in my possession. I agree that Peoples Bank deduct the value of unreturned property from my final paycheck to the full extent permitted by applicable law.

Applicant Signature:	Date:
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Employment Application Supplement

As part of this employment application, please describe in two or three paragraphs (in essay form) the reasons that you would like to be employed by Peoples Bank.



Peoples Bank Fair Credit Reporting Act Disclosure and Authorization

Disclosure

Peoples Bank may obtain investigative/consumer/credit consumer reports in the course of evaluating your employment application. The report may contain information regarding your credit worthiness, credit standing, credit capacity, character, general reputation, personal characteristics, or mode of living. If Peoples Bank obtains information bearing on your credit worthiness, credit standing or credit capacity, Peoples Bank may use such information to evaluate whether you would represent an unacceptable risk of theft or other dishonest behavior in the job for which you are being evaluated.

Under the federal Fair Credit Reporting Act and the Washington state Fair Credit Report Act, Peoples Bank is required to inform you if an adverse employment decision is made due, in whole or in part, to information contained in an investigative/consumer/credit consumer report and to provide you in those circumstances with: (1) a copy of the report; (2) the name, address, and telephone number of the consumer reporting agency providing the report; (3) a description of your rights under the applicable state and federal laws; and (4) a reasonable opportunity to respond to any information in the report that you dispute.

Authorization

I authorize Peoples Bank or its authorized agents to obtain an investigative/consumer/credit consumer report containing the information described above through a credit or consumer reporting agency of its choice. I understand that I have the right to make a written request of details of the scope of the investigation. I acknowledge that Peoples Bank has furnished me with a summary of my rights under the Fair Credit Reporting Act in a form prescribed by the Federal Trade Commission as well as a summary of rights under the Washington state Fair Credit Report Act.

I further acknowledge that I have read and understand this disclosure and authorization and certify that Peoples Bank provided me with a copy of this disclosure and authorization.

Applicant Signature:	Date:
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Applicant Full Name (first, middle, last):	Social Security Number:		
	Current Phone Number:		
Date of Birth (for verification purposes):	Driver's License #:		
Current Address:	City:	State:	Zip:
Previous Address:	City:	State:	Zip:
Previous Address:	City:	State:	Zip: