

Save time and manage your accounts more easily by consolidating them with Peoples. Whether you're a current customer or new to banking at Peoples, we want to make sure you take full advantage of all we have to offer. Our Switch Kit is an easy source for all the forms required to transfer your personal accounts.

Our branch representatives will be delighted to assist you in transferring your accounts to Peoples. However, if you prefer to get started on your own, we have provided the complete package of forms here for your use. Simply select and complete the forms applicable to your situation from the list below.

- Open your new account with Peoples.** *\*If you have not yet opened your new Peoples Bank account, you can bring your completed forms to the branch at account opening and we'll take it from there.*
- Print the **Switch Planner**. This outline helps identify accounts to transfer and monitor account transfers in progress while keeping your personal information organized.
- Transfer or establish direct deposits and/or automatic payments.
  - a. **Direct Deposit Form (Non-Government)** – Authorizes the transfer of your payroll check direct deposit or other income from your current financial institution to your new Peoples checking or savings account.
  - b. **Direct Deposit Sign-Up Form (Government)** – Authorizes the transfer of your direct Deposit of government checks (i.e. Social Security).
  - c. **Automatic Payment Form** – Advises current payees to discontinue automatic payment deductions from your existing account and establish automatic payment deductions from your new Peoples account.
  - d. **Overdraft Protection Closing & Payoff** – Notifies and authorizes your current financial institution to use the enclosed funds to pay off and close your overdraft line of credit.
- Close your existing account using the **Account Closure Request Form**. This provides notice and authorization to your current financial institution to close your account(s) and issue a check for the remaining balance(s).
- Transfer other accounts. Contact your local Peoples Bank branch or call (800) 584-8859 for information about transferring additional accounts to Peoples.

# Peoples Bank